

**SERIES 800**  
**SCHOOL-COMMUNITY RELATIONS**

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**INTER-LIBRARY LOAN**

The Marshall Public School District participates in resource sharing with the Marshall Public Library as a member of the South Central Library System. The South Central Library System includes local libraries in Dane County and counties immediately west and north of Dane County.

Resource sharing is defined as lending school library media center material for a specified period of time to another library or patron of another library. The purpose of resource sharing is to obtain materials not available in one's local library media center.

Any type of material may be requested on loan from the library media centers, however, individual libraries have the privilege of deciding in each case whether a particular item should or should not be loaned. School library media centers ordinarily will not loan:

- Books in current and recurring demand, which have extensive holds and waiting lists at the request center
- Reference materials
- Materials on reserve for group or class use
- Non-print materials at the middle and high schools
- Equipment

Borrowing school library media centers and patrons of these centers should make every effort to exhaust their own resources before requesting from another library, and to return materials promptly. All materials borrowed must be returned by the due date.

The decision to loan material is at the discretion of the lending library media center. Each library must be as generous as possible with due consideration to the interests of its primary clientele, and shall process requests promptly. Lending libraries are not expected to process subject requests. The lending library is responsible for compliance with the federal copyright law and its guidelines.

The library media specialist is responsible for compliance with the copyright law (Title 17, U.S. Code) and its accompanying guidelines.

The Marshall School District shall not discriminate in the resource sharing of library materials on the basis of sex, race, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional or learning disability.

Legal Reference: Section 43.73(3) Wisconsin Statutes  
Title 17, U.S. Code

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