

**SERIES 800  
SCHOOL-COMMUNITY RELATIONS**

Administrative Exhibit 871 (3)

**CHECKLIST FOR REVIEW COMMITTEE'S RECONSIDERATION OF NON-FICTION INSTRUCTIONAL MATERIALS**

The purpose of this checklist is to provide each member of the review committee with a personal evaluation guide to use while reading, viewing or listening to the material in question. Not all questions apply to every material. Please feel free to answer only those questions you believe apply and also to make additional comments. Completed individual checklists will be useful in facilitating committee discussion of the material being considered.

Title \_\_\_\_\_

Creator \_\_\_\_\_

Publisher \_\_\_\_\_ Date of Publication \_\_\_\_\_

A. Purpose

1. What is the overall purpose of the material? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Is the purpose accomplished?    \_\_\_\_\_ Yes    \_\_\_\_\_ No

B. Authenticity

1. Is the creator competent and qualified in the field?    \_\_\_\_\_ Yes    \_\_\_\_\_ No

2. What is the reputation and significance of the creator in the field? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Is the material up to date?    \_\_\_\_\_ Yes    \_\_\_\_\_ No

4. Are information sources well documented?    \_\_\_\_\_ Yes    \_\_\_\_\_ No

5. Are translations and retellings faithful to the originals?

Yes  No  N/A

C. Content

1. Is the content of this material well presented by providing adequate scope, range, depth and continuity?

Yes  No

2. Does this material present information not otherwise available?

Yes  No  Uncertain

3. Does this material give a new dimension or direction to its subject?

Yes  No

D. Appropriateness

1. Does the material promote the educational goals and objectives of the curriculum of district schools?

Yes  No

2. Is it appropriate to the level of instruction intended?  Yes  No

3. Are the illustrations appropriate to the subject and age levels?

Yes  No  N/A

E. Reviews

1. Source of review \_\_\_\_\_

Favorably Reviewed  Unfavorably Reviewed

2. Does this material appear in one or more reputable selection aids?

Yes  No

If the answer is yes, please list the titles of the selection aids. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

F. Additional Comments \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

G. Recommendation by review committee for treatment of challenged materials \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date \_\_\_\_\_

H. Signatures of review committee members

_____	_____
_____	_____
_____	_____
_____	_____

Date of Adoption: June 21, 1995

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