

**SERIES 800**  
**SCHOOL-COMMUNITY RELATIONS**

860

**SCHOOL VISITORS**

The Board and staff of Marshall Public Schools welcome parents and other interested persons to visit the schools. In order to ensure that such visits do not interfere with the educational process or threaten the safety of students and staff, all visitors during the school day will be asked to report to the school office when entering the building to receive authorization to visit elsewhere in the building. Visitors will sign a journal and be asked to wear a visitors badge while at the school. The building principal may excuse persons who make regular visits from signing the log book. If necessary, visitors will be asked for formal identification. After concluding the visit, school visitors are expected to report to the school office, record the time of their departure and return their visitor pass.

Any unauthorized person on school property will be reported to the building principal /classroom teacher. The person may be asked to leave, and if circumstances warrant, the police may be called.

Legal References:

Date of Adoption:     December 15, 2010