

**SERIES 700
SUPPORT SERVICES**

771.1

COMPUTER SOFTWARE COPYRIGHT

All federal copyright laws apply to the use of district computers.

The district supports the legal interpretation of the Federal Copyright Act as expressed in the Marshall School District copyright policy. Highlights of the act with respect to computer software include:

1. Staff shall follow to the letter, the written license agreements included with each software package.
2. Students and Staff shall not copy software illegally on district computers.
3. Only appropriately trained staff may be responsible for the loading of purchased software, share ware and freeware onto the network server drives and/or workstation hard drives. This shall be accomplished within a reasonable period of time (two to three days). This will remove most risk to virus infiltration from student or staff disks, illegal extraction of district software and illegal installation of software for which neither the student, staff member or district has the license. Network security programs shall be installed to control access privileges to the network and local hard drives.
4. Network managers shall conduct in-house, random software audits to oversee compliance with copyright law. A listing of locations and licensing information for all software shall be available in the technical director's office in each building.
5. Students and staff may not load onto a district computer or run any software for which the school, student or staff member does not have the license.
6. Students and staff may not copy commercial software to "share" with someone else.
7. Students and staff may not copy software off district computers to "borrow" for use on their home computers.
8. Students or staff who repeatedly violate the copyright laws by circumventing the system management provisions outlined above, will cause a wasteful increase in network technician time. Such individuals shall bear the cost of returning the system to normal as well as the possibility of losing network privileges.

Legal References: PL 94-553 Federal Copyright Law
17 U.S.C., sections 101, 106, 109, 117
27 U.S.C., section 117
Section 943.70 Wisconsin Statutes

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