

MARSHALL PUBLIC SCHOOLS

Board of Education

Regular Meeting Minutes

Board Room

June 15, 2016

The meeting was called to order by Jon Bunch at 6:00 p.m. as duly posted under State Statutes §19.84(1)(2)(c).

Roll Call of the Board

Board of Education Present: Jon Bunch, Cecil Chadwick, Bonnie Clayton, Sandra Litang-Canon, Debbie Frigo, Michelle Voigts

Board of Education Absent: John Lutz

Administration Present: Lisa Blochwitz, Bob Chady, Brian Sniff, Barb Sramek, Becca Stein, Brian Sutton

Approval of Agenda

A motion to approve the agenda as presented was made by Voigts and seconded by Frigo. Carried 6-0.

Proof of Giving Public Notice

A motion that public notice was provided to The Courier on June 13, 2016 was made by Clayton and seconded by Canon. Carried 6-0.

Recognition of Spring Sports and Extra Curricular Accomplishments

Matt Kleinheinz, athletic director, recognized accomplishments of the high school softball, baseball and track teams.

John Lutz arrived at 6:10 p.m.

Recognition of Visitors

Public Comment

none

Consent Agenda

- A. Approval of receipts and expenditures. General Fund checks #90487 to #90734 and Activity Fund checks #16572 to #16577
- B. Approval of board minutes dated May 11th and June 7th, 2016.
- C. Disposal of property - none
- D. Approval of Resignations/Retirements -
 - i. Deb Pierce -HS Cross Categorical Special Education and HS/MS Speech and Language
- E. Offer contracts/letters of employment -
 - i. Kristine Hafford – K/1, MS/HS Vocal Music
 - ii. Krystal Nosek - .5 Art (ELC)
 - iii. Corrie Becker – ELC/Elementary Technology Integrator/Library Media
 - iv. Kireina Christenson – MS Math (Grade 7)
 - v. Briana Kernan – Grade 3
 - vi. Ruth Munro - .80 Speech and Language Pathologist (.2 increase over previous contract issued; addition due to resignation of Deb Pierce)

- vii. Jeremy Walden - .62 HS Guidance (0.12 increase over previous contract issued)
 - viii. Shyla Gilbertson – Grade 3, LTE
 - ix. Rachel Rooker - .5 ELC Interventionist
 - x. Alissa Collier – Grade 5
 - xi. Amber Elliott – Grade 4
- F. Offer summer school contracts/letters of employment
- i. Anna Kasukonis
 - ii. Joe Schneider
- G. Approve changes to the Employee Handbook - Teachers
- H. Approve changes to the Support Staff Handbook
- I. Approve contract for School's Out

Motion by Bunch to pull item E out of the consent agenda to be addressed separately, seconded by Lutz.
Carried 7-0.

Motion by Canon, seconded by Frigo, to approve all other items on the consent agenda as presented.
Carried 7-0.

Reports

Administrative Reports - Barb Sramek shared an article that recognized Randi Niemeyer's work in art education through middle school weaving projects.

Board Reports

Treasurer's Report - Michelle Voigts reviewed the May revenues and expenses.

Legislative Report - Jon Bunch reported that Governor Walker recently met with community members, including school representatives, for a listening session.

Committee Reports

Committee of the Whole - Michelle Voigts reported they had discussed Act 32 work being done at the middle school.

Old Business - none

New Business

Presentation by Rockets for Schools Team

Pete Jaeger and students from the middle school Rockets for Schools team shared information on their recent competition in Sheboygan. No action sought.

Request by the softball team for an overnight trip to Florida in the spring of 2017

Motion by Frigo, seconded by Canon, to approve the softball team trip to Florida in the spring of 2017.
Carried 7-0.

Report on Achievement Gap Reduction (AGR)

Brian Sutton, Director of Instruction, shared information on the district's initiatives to close achievement gaps through AGR (former SAGE program). No action sought.

Discussion and potential action regarding approval of the Early Learning Center and Elementary School Handbooks

Motion by Clayton, seconded by Voigts, to approve the 2016-17 ELC and Elementary School Handbooks as presented. Carried 7-0.

Discussion and potential action regarding approval of the Middle School and High School Co-curricular Handbooks

Motion by Frigo, seconded by Canon, to approve the 2016-17 middle and high school co-curricular handbooks as presented. Carried 7-0.

Discussion regarding administrative structure

Discussion regarding administrator duties. No action sought.

Discussion and potential action on setting date and time for Budget Hearing and Annual Meeting

Motion by Canon, seconded by Clayton, to set Monday, August 29, 2016 as the date for the Budget Hearing and Annual Meeting. The budget hearing will start at 6:00 p.m. and the annual meeting at 6:30 p.m. Carried 7-0.

Discussion and potential action regarding a resolution authorizing short term borrowing

Motion by Chadwick, seconded by Lutz, to approve a resolution authorizing short-term borrowing (resolution attached). Carried 7-0.

Update regarding budget reductions

Bob Chady shared information on the district's progress toward achieving the necessary budget reductions for the 2016-17 school year. No action sought

John Lutz left at 8:40 p.m.

Discussion regarding Committee assignments, dates, and times of Board Committee Meetings

Discussion regarding the merits of having a committee of the whole vs. returning to separate Board committees. No action sought.

First reading and discussion regarding Board policy:

- I. Administrative Rule 453.4 Administration of Medication to Students - Procedure
- II. Administrative Rule 453.41 Procedure for Treatment of Anaphylactic Reactions
- III. Summer School Director Job Descriptions
- IV. Special Education Paraeducator Job Description
- V. 661.2 Non-sufficient Fund Checks
- VI. Administrative Rule 661.2 Procedures for Handling Non-sufficient Fund Checks

No action sought

Discussion of future board agenda items
none

Consent Agenda Item E. Offer Contracts/Letters of Employment.

Motion by Frigo, seconded by Voigts to approve the contracts/letters of employment as presented. Carried 6-0.

Contemplated Closed Session

Action to convene into closed session pursuant to section 19.85 of the Wisconsin Statutes

- §19.85(1)(f) for the consideration of the medical, social, disciplinary, or personal histories of a specific students
- §19.85(1)(c) for the consideration, including deliberation and action, if appropriate, regarding certified staff contracts
- §19.85(1)(c) for the consideration, including deliberation and action, if appropriate, regarding administrative and salaried support contracts

Motion to adjourn into closed session made by Canon, seconded by Voigts. Carried 6-0.

CLOSED SESSION

Closed session began at 9:16 p.m.

Adjournment

Motion to adjourn made by Canon, seconded by Frigo. Approved on a voice vote..

Meeting adjourned at 9:55 p.m.

Respectfully submitted,



Bonnie Clayton, Clerk

**RESOLUTION OF THE SCHOOL BOARD OF
MARSHALL JOINT SCHOOL DISTRICT NO. 2
AUTHORIZING SHORT TERM BORROWING**

WHEREAS the Marshall Joint School District No. 2 of Marshall, Wisconsin (the "District") has determined that short term borrowing is needed to meet the immediate expenses of operation and maintaining the public instruction in the District from July 1, 2016 to the last working day in October 2016; and

WHEREAS the short term borrowing will be repaid on or before November 1, 2016.

NOW, THEREFORE, BE IT RESOLVED by the School Board of the District that:

Section 1. Approval of Short Term Borrowing. The District shall enter into short term borrowing with F&M State Bank, Waterloo-Marshall in the amount of \$1,300,000.00. That amount of borrowing is needed to meet the immediate expenses of operation and maintaining the public instruction in the District from July 1, 2016 through the last working day in October 2016.

Section 2. Two-Thirds Board Member Vote. This resolution is adopted by a vote of at least two-thirds of the members of the School Board of the District.

Section 3. Levy of Irreparable Tax. This resolution shall levy an irreparable tax sufficient in an amount to pay the principal of the short term borrowing and the interest thereon as they become due and payable.

Section 4. Further Authorizations. The officers, employees and agents of the District are authorized and directed to do any and all things reasonably necessary to accomplish the purposes of this resolution.

Adopted: June 15, 2016.



Bonnie Clayton, District Clerk