

**SERIES 500
PERSONNEL**

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RECRUITMENT AND HIRING OF STAFF

The goal of the Board shall be to provide an educational program of the highest possible standards. Success in obtaining this goal is dependent in large measure upon the competency of the professional staff and of those who serve in supporting positions to the instructional program of the district. Therefore, it shall be the policy of the Board to recruit and retain the highest caliber of professional personnel and support employees.

Recruitment of professional and support staff members shall be the responsibility of the District Administrator. In the discharge of this responsibility, the District Administrator shall make use of administrative and other staff members as may be both practical and effective.

Candidates recommended for employment shall meet established position qualifications and be able to perform the essential functions of the position. The Board shall appoint professional and support personnel only upon the recommendation of the District Administrator. All professional staff must be properly certified as required by state law.

Unsolicited applications or letters of interest for future or potential employment positions shall not be accepted by the district.

Legal Reference: Sections 120.12(1) Wisconsin Statutes
 121.02(1)(a)
 Americans with Disabilities Act of 1990

Cross References: 511, Equal Employment Opportunities
 531, Professional Staff Positions
 541, Support Staff Positions
 Marshall Public Schools Employee Handbook

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