

## **MARSHALL PUBLIC SCHOOLS**

### **SERIES 400 STUDENTS**

Administrative Rule 457

#### **SUICIDE PREVENTION PROCEDURES**

When any person employed by the District has reason to believe, either by virtue of direct knowledge or a report from another person, that a student is in any danger of harming themselves through an attempted suicide, or has attempted suicide, that person is to report the situation immediately. The procedure to report this situation is as follows:

1. Contact the building principal and/or a member of the pupil services staff. Do not leave the suicidal student without adult supervision for any amount of time while making this contact. If the student's life is in imminent danger, the emergency response team and/or nearest law enforcement emergency agency shall be summoned.
2. The building principal and/or the pupil services staff shall immediately contact the student's parent(s)/guardian and request that he/she meet with the school staff. The parent(s)/guardian shall be informed that their student has attempted or is planning an attempt at suicide. This meeting may take place at school, at the county department of family services agency, or at the hospital, depending on the danger to the student's life.
3. If the danger is not imminent, the principal and/or the pupil services staff shall determine if it is appropriate to involve community based services or to urge the parent(s)/guardian to involve these agencies.
4. When an outside agency is to be utilized, a release of information form should be sought which will allow a two-way flow of information between the school and the community agency.
5. Prior to the student's return to school, the staff involved shall meet to evaluate the situation and decide on an appropriate role for the school to take in assisting the student. A counselor or pupil services staff member will keep close contact with the student and the community agencies treating the student to ensure a coordinated school-agency approach.
6. When appropriate, all teachers involved with the student shall be invited to an informal meeting to assist them in appropriately dealing with the student.
7. A member of the pupil services staff shall meet with the student's parent(s)/guardian to inform them of the decision of the school staff on District follow-up and to obtain their reaction.

Legal References:

Cross Reference:

Date of Adoption: December 16, 2009

Date of Revision: