

**SERIES 400  
STUDENTS**

441.2

**STUDENT REPRESENTATIVE TO THE SCHOOL BOARD**

The purpose of the Marshall Public Schools is to serve the educational needs of the students who attend its schools. In order to improve communication between the Board and District students, a student representative, high school junior, and one high school senior, shall be selected to serve as representatives to the Board.

The student representatives shall represent the voice of the students only as official representatives of the student body. They may attend regular meetings of the Board, with the exception of closed sessions. The student representatives shall serve in a non-voting capacity on the Board, but will be allowed to enter into discussion that may arise as the Board addresses scheduled agenda items. The student representatives shall not however, be allowed to bring up any item that requires Board action unless it has been presented in writing to the Board president or District Administrator through the high school principal and is established as an agenda item for the meeting in which it is to be acted upon.

The student representatives will be allowed to give student information reports. The reports are to be purely informative and should in no case present any item in which the student bodies are requesting immediate or future Board action unless the item becomes an agenda item as per the preceding paragraph.

**Role of the Student Representative**

The Role of the student representative to the School Board will be:

1. To provide student insight and perspective to the School Board;
2. To promote a communications link between the Board and students in the District; and
3. To provide a governmental and leadership enrichment experience for high school students.

**Eligibility Requirements**

The eligibility requirements for a student representative are:

1. Member of the Principal Advisory Board;
2. In good academic standing

**Responsibilities**

Responsibilities for a successful student representative are:

1. To gather input and perspective about issues facing the Board and to communicate to the Principal Advisory Council and the student body about the activities of the Board;
2. To be bound by all applicable rules and regulations pertaining to elected board members;

3. To participate in board discussions, but not to make motions, vote, hold board offices, or attend executive or closed sessions unless invited by the board; and
4. To receive materials distributed to board members, with the exception of materials relating to executive/closed sessions, individual students, employees or other confidential matters.

### **Limitations**

Each student representative:

1. Will not be responsible for representing constituencies aside from the district student body at large; and
2. Will not be paid or receive an honorarium, but will be reimbursed for out-of-pocket expenses reasonably incurred in carrying out the duties of the student representative in accordance with applicable policies and procedures.

### **GUIDELINES**

1. The district will provide appropriate levels of support and resources for student representatives to carry out their responsibilities.
2. A designee of the board and/or district will contact student representatives before every regular meeting to assist in planning and preparation for board meetings.
3. Attendance at all regular board meetings is required. Student representatives shall notify the superintendent or designee of a planned absence. If a student representative cannot fulfill the attendance obligations, another student representative may be appointed in their place. Attendance at other school board functions is encouraged but not required. Student representatives need not attend meetings held on a school holiday.
4. Student representatives will receive a pass-fail elective credit per year.
5. Student representatives will provide annually an evaluation of their experience.
6. The procedure for student representatives will be reviewed annually by the school board and student representatives.

### **SELECTION PROCESS**

1. In accordance with the rotation specified below, Marshall High School will solicit applicants from the sophomore class to serve as student representative to the board for two-year terms during their junior and senior years. Applicants will also serve on the Principal Advisory Committee. Applicants will complete an application packet and will participate in an interview by the selection committee consisting of the superintendent, high school principal, a school board member and the student representative of the senior class for the following academic year. The selection committee will select a nominee for student representative and an alternate. The nominees for student representative and alternate will be brought to the School Board for consideration and approval.

2. For the 2015-2016 school year, an exception to the selection process will be made, in which an incoming senior will be selected for a one-year term and an incoming junior will be selected for a two-year term. Alternates for both the senior and junior classes will also be selected in 2015-2016. Another exception for the 2015-2106 school year is that a student representative will not be part of the selection committee.
3. The student representatives serves at the discretion of the School Board. The board may remove a student during the term:
  - a. For failure to fulfill his or her duties;
  - b. For failure to maintain academic standards;
  - c. For behaviors the board deems unacceptable for a member of the School Board.
4. In the event a vacancy occurs prior to the end of the term, the alternate that was selected will be appointed by the board to fill the vacancy.

Legal References:

Cross References:

Date of Adoption: September 16, 2015

Dates of Revision: