

**SERIES 400  
STUDENTS**

Board Exhibit 411 (1)

**LOG OF INFORMAL/FORMAL DISCRIMINATION COMPLAINT**

Name of complainant \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Telephone \_\_\_\_\_

Home

School or work location

Specific allegation and relief sought \_\_\_\_\_

\_\_\_\_\_

Name of complaint officer \_\_\_\_\_

Title \_\_\_\_\_

Date of informal discussion \_\_\_\_\_

Reply to complainant \_\_\_\_\_

\_\_\_\_\_

Date of notification of formal grievance procedures \_\_\_\_\_

Date of filing of formal complaint \_\_\_\_\_

Date of Superintendent's decision \_\_\_\_\_

Date of notification of complainant \_\_\_\_\_

Summary of decision (attach copy of written report) \_\_\_\_\_

\_\_\_\_\_

Date written appeal to Board received (attach copy) \_\_\_\_\_

Date of notification of complainant regarding Board meeting \_\_\_\_\_

Date of Board meeting \_\_\_\_\_

Date of Board decision \_\_\_\_\_

Summary of Board's decision (attach copy) \_\_\_\_\_

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Date of notification of Board's decision \_\_\_\_\_

Date of notification of complainant's right to appeal (attach copy) \_\_\_\_\_

Date of final action and nature of any corrective action \_\_\_\_\_

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Date of Adoption:     March 20, 2002