

**SERIES 300
INSTRUCTION**

374

FUND-RAISING ACTIVITIES

The primary purpose of raising and expending funds by student clubs, student councils, classes and other school-related organizations (e.g., parent groups) shall be to enhance educational opportunities for students.

Fundraising by school-related organizations is not authorized until a written request has been submitted and approved in accordance with established procedures. Approval of requests may be given within two or three school days from the time the written request for fundraising had been submitted.

Collaboration with local businesses in fund-raising activities is encouraged. Fund-raising activities that incorporate educational features such as business plans, use of student talents, etc. are encouraged.

The Board requires that any food and/or beverage items that are sold to students and consumed on campus as part of such fundraising activities must comply with the current USDA Dietary Guidelines for Americans and the Smart Snack Rules.

Notwithstanding the aforementioned USDA compliance requirements, each student organization shall be permitted up to two (2) fundraising exceptions per school year where foods and beverages that are not allowable under the Smart Snack Rules can be sold. If approved, fundraisers that involve the sale, to students, of food items or beverages to be consumed on District property shall not compete directly with the sale of reimbursable meals.

No individual or group may solicit funds or participate in fund-raising activities for personal gain while on school premises or use the name of the school or any school-related organization for this purpose.

No child under the age of 12 may participate in any fund-raising activity unless he/she has written parental permission. Children under the age of nine must also be physically accompanied by a person 16 years of age or older when participating in fund-raising activities.

All receipts and disbursements derived from fund-raising activities must be processed through the appropriate audited activity accounts in the district office, with the exception of Parent-Teacher Associations (PTAs).

Legal References: Sections 103.23; 103.64 Wisconsin Statutes

Cross References: Administrative Exhibit 374, Request for Fundraising
662.1, Student Activity Funds Management
Healthy Hunger-Free Kids Act of 2010
USDA *Smart Snacks in School* nutrition standards
USDA *Dietary Guidelines for Americans*

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