SERIES 300
INSTRUCTION

Board Exhibit 347.1 (1)

REQUEST TO WITHHOLD DIRECTORY DATA/INFORMATION

The Marshall Board of Education has declared the following personally identifiable information contained in a student's education records as "directory data/information" pursuant to the Family Educational Rights and Privacy Act and state statute 118.125(1)(b) and (2)(j):

> Student's name, major field of study, weight and height of athletic team members, photographs, dates of attendance, degrees and awards received, parent/guardian name and the school where the student is currently enrolled.

The district may not disclose directory data/information as noted below:

_____ The district may not disclose any directory data/information

– OR –

The district may not disclose those items that are checked:

_____ 1. Student's name
_____ 2. Major field of study
_____ 3. Weight and height of athletic team members
_____ 4. Photographs
_____ 5. Dates of attendance
_____ 6. Degrees and awards received
_____ 7. Parent/Guardian name
_____ 8. School where the student is currently enrolled

Student's Name _____
Last First Middle Initial

Signature _____ Date _____
(Parent/Guardian, adult student)

Date of Adoption: December 18, 1996

Date of Revision: August 15, 2001