

**SERIES 300  
INSTRUCTION**

Administrative Rule 345.6

**HIGH SCHOOL GRADUATION GUIDELINES**

1. Courses taken at other schools or institutions must have prior approval of the High School Principal to be granted credit at Marshall High School. The prior approval stipulation applies only to students enrolled in the district and not to transfer students. Transfer students' records shall be evaluated upon the student's acceptance into Marshall High School. The student and his/her parent/guardian shall be informed of the remaining credits necessary to meet graduation requirements.
2. The graduation status of all students shall be reviewed by the High School Principal and the High School Guidance Counselor after completion of the junior year. If graduation status is questionable, students and their parents/guardians shall be notified in September and if applicable, at the end of the first semester and at the end of the third quarter of the senior year.
3. As soon as it becomes apparent that a student will not meet the district's graduation requirements, the student and his/her parent(s)/guardian(s) shall be informed that the student will not be graduating and may not be eligible to participate in the graduation ceremony.
4. Specific student achievement information shall be listed on student transcripts.

Date of Adoption: January 25, 1995

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