

**SERIES 500
PERSONNEL**

342.52

PARENT PARTICIPATION IN TITLE I PROGRAMS

In accordance with the requirements of Section 1118 of Title I legislation, services supported by Title I funds must be designed and implemented in consultation with parents of the students being served.

Development of Administrative Guidelines for Parent Participation

The district staff shall ensure that the Title I plan contains administrative guidelines that have been developed under Section 6312, and approved by the District and parents of participating students, and distributed to parents. The guidelines shall describe how:

- A. the District expects and encourages parents to be engaged in the planning, review, and improvement of Title I programs, including their participation in the development of the plan under Section 1112 and the process for school review and improvement under Section 1116;
- B. meetings will be conducted with parents including provision for flexible scheduling and whatever assistance the District may be able to provide parents in order to better ensure their attendance at meetings and for providing information in a language the parents can understand;
- C. meetings will include review and explanation of the curriculum, means of assessment, and the proficiency levels students are expected to achieve and maintain;
- D. opportunities will be provided for parents to formulate suggestions, interact and share experiences with other parents, and participate appropriately in the decision-making about the services and revisions in the plan;
- E. information concerning school performance profiles and their child's individual performance will be communicated to parents;
- F. the District will provide coordination, technical assistance and other support necessary to assist the Title I school to develop effective parental participation activities to improve academic achievement and school performance;
- G. parents will be provided with assistance (e.g., literacy training and technology) in providing help to their children in achieving the objectives of the program;
- H. timely responses will be given to parental questions, concerns, and recommendations;

- I. an annual evaluation of the parental engagement plan will be conducted with parents, identifying any barriers to greater parental involvement (such as limited English, limited literacy, economic disadvantage, disability, etc.) and how strategies will be devised to improve parental engagement and to revise, if necessary this policy;
- J. other activities will be conducted as appropriate to the plan and State and Federal requirements.

Informing Parents of Their Right to be Involved in Development and Administration of this Policy

The district staff shall also assure that the Title I school develops a specific plan, with parental engagement which:

- A. convenes as annual meeting, at a convenient time, to which parents of participating children are invited and encouraged to attend, to explain the school’s involvement under Title I, the requirements to develop this policy, and the parent’s right to be involved;
- B. Engages parents in an organized, on-going and timely way in the development, review, and improvement of parent involvement activities;
- C. provides participating students’ parents with:
 - 1. timely information about the Title I services;
 - 2. an explanation of the curriculum, the forms of academic assessment, and the proficiency levels expected;
 - 3. regular meetings, upon request by a parent, to make suggestions and receive response regarding their student’s education

Notice to Parents and Updating the Policy

The District will notify all parents of this policy, the guidelines, and the school-parent compact in a language understandable to the parents, to the extent practicable. Additionally, this policy will be made available to the local community and will be updated periodically to meet the changing needs of parents and the school.

Legal References: Section 1118 Title I legislation
 Section 6312 Title I legislation
 Section 1116 Title I legislation
 Section 1112 Title I legislation

Cross Reference:

Date of Adoption: April 15, 2009

Dates of Revision: April 19, 2017