

# MARSHALL PUBLIC SCHOOLS

**Board of Education  
Special Meeting  
Minutes  
Board Room  
August 02, 2023**

The meeting was called to order by Mike Rateike at 5:15 p.m. as duly posted under State Statutes §19.84(1)(2)(c).

## Roll Call of the Board

Board of Education Present: Allison Fuelling, Eric Armstrong (Virtual 5:21 pm), Staci Abrahamson, Erin Egan, Debbie Frigo (5:58 pm), Mike Rateike, and Justin Rodriguez.

Administration Present: Dan Grady, Randy Bartels, and Andrea Bertone.

## Approval of Agenda

A motion to approve the agenda as presented was made by Fuelling, and seconded by Rodriguez. Carried 5 - 0.

## Proof of Giving Public Notice

A motion that public notice was provided to The Courier on July 28, 2023 was made by Abrahamson and seconded by Egan. Carried 5 - 0.

## Consent Agenda

- A. Approval of minutes: July 19, 2023
- B. Approve Resignations / Retirements
  - i. Discussion of liquidated damages pulled for discussion later.
- C. Disposal of Equipment
  - i. None
- D. Offer Contracts / Letters of Employment
  - i. Michelle Wolski - Special Education Paraeducator
  - ii. Abigail Aguilar-Bautista - Dual Language Immersion Paraeducator
  - iii. Sarah Diehl - .8 FTE Physical Education Teacher

Motion made by Rateike, and seconded by Fuelling to approve consent agenda. Carried 5 - 0.

## Reports

- A. **Educational Quality and Culture**
  - i. Back to School Pre-Session Day 2023-2024

Dr. Bartels gave a summary of how new teacher mentors and building buddies work. He also summarized how new teacher orientation and professional development, staff interaction, Admin welcomes, activities, etc.. go, and how we help new teachers get to know Marshall.

The final schedule is drafting for the four days, Aug 28 - 31, of returning staff and new staff together. These days will be full of time in their own buildings, sharing themes, how things will look and be carried out throughout the year, and how outcomes were developed. Learning goals, PLC meetings, Special Education, Pupil Services, CPR training, Non Violent Crisis Intervention Training, All District Breakfast and Welcome, Departmental Meetings, Multilingual Learning Teams, Specials Teams, and more will all be part of the week. In addition, time will be allotted for staff to have work time and time

for some district-wide health and wellness.

**B. Personnel Excellence**

i. Staff Exit Survey Feedback

Dr. Grady shared an update. Maria Shelton sends out information to all departing employees, including retirees. A request for them to take an EXIT survey is included in this information. We had four staff complete the EXIT survey to date; one retirement, one limited-term contract employment, one staff non-renewal, and one seeking new job opportunity in new area. Dr. Grady shared all comments with Board.

ii. Get to Know the Principals and Directors

Andrea Bertone, our Special Education Director shared her bio. Just finished her 21st year in education, 2nd year in Marshall. She started in speech and language, spent four years with DPI as a consultant. Marshall currently has 10 special education teachers, 13-15 paraprofessionals, 2 SLPS, 2 school psychologists, 1 OT, 1 COTA, 1 program support, 1 social worker.

Randy Bartels, Director of Instruction, shared his bio. 25 years in education, 5th year in Marshall. Shared his roles and responsibilities. Works to align 4K-12 curriculum. Develops professional development plan. Focuses on Marshall's really collaborative team.

iii. MEA Negotiations Updates

Kim Noyce has asked to have a wide range of comprehensive data to give to the WEA. Dr. Grady and Maria likely to have it ready to be sent out tomorrow. The District continuing to hope that the MEA will be willing to set up a date to sit down and meet.

**C. Family Partnership and Communication**

i. District Registration

Dr. Grady asked Mrs. Miller to give an update on 2023-2024 Registration. The Board is welcome to join staff and families at registration any time. Registration is from 1 - 7 pm at the elementary school. 47 staff members signed up to help. a multitude of reminders have gone out via mail, IC, Peachjar, and Social Media. New this year is that Network Photography has asked Marshall to have families sign up for designated time slots for photos with Sign-Up Genius. Approximately 8 community organizations will have tables in the gym with information. We will have four payment tables for families and a large amount of EL translators on hand for families. Our new bus coordinator will be there along with information for families about the Here Comes the Bus App. We are Ready to Go!

**D. Business and Financial Performance**

i. Building and Grounds Update

Invites have gone out for August 23, 2023 for the 6:30 pm meeting. Information has been sent to The Courier, post will go out on District social media when the date is closer, some social media seen by community members. Four confirmed RSVP's as of today, outside of our core committee.

**New Business**

**a. Discussion and potential action to approve the 2023-2024 Certified Staff Compensation Framework**

**Motion to approve the 2023-2024 Certified Staff Compensation Framework, made by; Rateike, seconded by Frigo. Carried 7 - 0.**

**b. Discuss 2022-2023 Universal Student Data - End of Year update / AGR Data Middle School / High School presentation (continuation of ELC & ELEM previously presented at last meeting).**

Dr. Bartels and Mr. Syvrud presented data update to the Board. Dr. Syvrud explained that red numbers in HS Literacy page were for students who did not take the first assessment (moved in later, etc...) so their growth could not be measured. Board discussed reviewing public policy on data of small sub groups.

Finding out the rule on confidentiality / information protection?

**c. Presentation - Special Education Overview**

Andrea Bertone gave the Board an overview of what and how the Special Education Department functions, what legal obligations the District has Federally and what our District does on a Day to Day basis to enrich the educational experience of all children with an IEP / 504 plan. The Board was very appreciatvie of the overview that Mrs. Bertone gave of the Special Education Program.

**d. Discuss and potention adoption of DPI Special Education policies and procedures**

Complete DPI packet was in Board packet. It will be posted on the District website after adoption approval.

**Motion to adopt DPI Special Edication policies and procedures made by: Fuelling; seconded by Rateike. Motion carried 7 - 0.**

**e. Discussion of future board agenda items**

None noted at this time.

**Comtemplated Closed Session: Closed Session entered at 7:03 p.m.**

**Closed Session Ended at 7:15 p.m.**

**Motion to deny waiving liquidated damages from identified employee made by: Frigo; seconded by Rodriguez. Motion carried 6 - 0.**

**Adjournment**

Motion to adjourn was made by Rateike and seconded by Frigo. Carried on a voice vote 6 - 0.  
Meeting adjourned at 7:18 p.m.

Respectfully submitted,

  
Clerk

  
President