

**MARSHALL PUBLIC SCHOOLS**  
**Board of Education**  
**Special Meeting**  
**Minutes**  
**Board Room**  
**July 03, 2024**

The meeting was called to order by Debbie Frigo at 5:15 p.m. as duly posted under State Statutes §19.84(1)(2)(c).

**Roll Call of the Board**

Board of Education Present: Erin Egan, Staci Abrahamson, Allison Fuelling, Mike Rateike, Debbie Frigo, Eric Armstrong, and Justin Rodriguez.

Administration Present: Randy Bartels, Dan Grady, and Kristin Wilkinson.

**Approval of Agenda**

A motion to approve the agenda as presented was made by Egan, and seconded by Fuelling. Carried 7 - 0.

**Proof of Giving Public Notice**

A motion that all public notices were duly posted and was provided to The Courier on June 25, 2024 was made by Fuelling, and seconded by Armstrong. Carried 7 - 0.

**Consent Agenda**

- A. Approval of minutes: June 19, 2024
- B. Approve Resignations/Retirements:
  - i. Ethan Silvius - 6th Grade Science and Social Studies Teacher
- C. Disposal of Equipment
  - i. None
- D. Offer Contracts / Letters of Employment
  - i. Lindsey Schneider - ML Teacher - ELC
  - ii. Deidre Albrecht - Lead Cook - Elementary School
  - iii. Jennifer Salzman - 4K/5K Teacher - ELC
  - iv. Jack Herndon - District Facilities Service Coordinator
  - v. Abby Skalitzky - 4K Paraprofessional - ELC
  - vi. Ryan Miller - English Language Arts / Grade 8 - Middle School
  - vii. Paige Mulroe - 4K Teacher - ELC
  - viii. Amy Janelsins - 0.4 Speech Path (previously long-term sub) - ELC

Motion made by Rateike and seconded by Egan to approve consent agenda. Carried 7 - 0.

**Reports**

- A. **Education Quality & Culture**
  - i. Summer Curriculum and Instruction Updates
    - 1. Staff Curriculum Work

Over the course of the summer so far, 50 different staff members have participated in different curriculum projects and planning, (over 100 hours). Dr. Bartel is expecting many hours of curriculum development over the coming months, including: special education projects, literacy workshops, unit plans at all levels, science rubrics, AP, tech ed training (CTE), and new course planning offerings. The multilingual teams are

meeting and preparing for scholars in the fall. DEI continues to meet. If you stopped in any day you would see a group of staff working together. More to come in July/August. Many projects are being worked on.

## 2. Curriculum and Instruction 5-Year Plan

In 2019 this plan was adopted. A plan early on was needed to pace themselves and to do it intentionally to be successful. Just completed the 5 year plan and celebrated all the things that were accomplished. Now we have started to lay out what the next 5 years look like. Working on year 6 of the plan. Identifying what the future years will be, based on assessment of ESAIL. June was a really busy month for our administrators with goals and outcomes for staff.

Dr. Bartels shared the C&I 5 Year Plan visually on the screen with the School Board. Ten criteria matched out with EE.

### ii. Summer School Updates

Special thanks to Corrie Becker for her technology support. Best year with so much more to come. Session One highlights: 639 scholars and HS leaders participated during Session One, daily attendance rate 79%. 289 students received free transportation. Free meals offered (any Marshall resident ages 1-18) over 200 breakfasts served a day, over 300 lunches served a day. 4K and 5K DLI classrooms along with 70 different class offerings.

## B. Personnel Excellence

### i. Administrative Team Shout-Outs

Dr. Grady- A shout-out to the Admin Team, CLM Coaches, to all who have been helping plan PD days, our Summer School staff, and most importantly our families and student scholars for being here each day.

Kristin- Kristin - Shoutout and welcome to Jack Herndon, new Building and Grounds Coordinator. He shared his goals and how he hopes to help direct the district and be available to the members of the community. Multi Year Plans are a big part of what Jack hopes to accomplish with Kristin. Kristin also gave a shout-out welcoming Taher Food Service, which is up and running as of July 1st.

Randy - A shout-out to the Admin Team - They have been engaged, involved, planning, and excited while working together and with instructional coaches.

## C. Family Partnerships & Communication

### i. No Report

## D. Business and Financial Performance

### i. Legislative Updates - No Current Updates or Report

## New Business

### a. Discuss Title IX Policies #2264 and #2266

Packets provided at table for board from Neola. 2266 is an existing policy. 2264 is the new policy due to Title IX regulations. AG= Administrative Guidelines. Any questions need to go to Dr. Grady from the board prior to July 17th. Policy has gone through Neola, Ms. Lewis (legal counsel), and Mr. Nicolet. Vote to occur July 17, 2024.

### b. Discuss and potential action to approve 2023-2024 budget revisions.

Per Kristin Wilkinson, Business Manager, no revisions are noted at this time.

### c. Discuss and potential action to adopt 2024-2025 academic standards.

Motion made to approve the 2024-2025 academic standards, made by Fuelling; seconded by Egan.

Motion carried 7 - 0.

### d. Discuss and potential action to designate The Courier as the District newspaper.

**Motion made to designate The Courier as the District newspaper, made by Rateike; seconded by Armstrong. Motion carried 7 - 0.**

**e. Discuss and potential action to designate Renning, Lewis, and Lacy as District legal counsel. Motion made to designate Renning, Lewis, and Lacy as District legal counsel, made by Fuelling; seconded by Rodriguez. Motion carried 6 - 0 - Frigo Abstained.**

**f. Discuss and potential action to approve the 2024-2025 Student Fee Schedule. (Tabled until 6:34 pm)**

Kristin Wilkinsin reviewed the fee schedule with the Board and explained that all fees would remain the same with the exception of breakfast and lunch which would be increasing .05 per meal.

**Motion made to approve the 2024-2025 Student Fee Schedule, made by Rateike; seconded by Abrahamson. Motion carried 7 - 0.**

**g. Discuss and potential action regarding setting the date and time for the Budget Hearing and Annual Meeting**

It was determined that the date would be Monday, September 23, 2024: 6 pm Budget Hearing, 6:30 pm Annual Meeting

**Motion made to approve setting the date and time of September 23, 2024: 6 pm Budget Hearing, 6:30 pm Annual Meeting, made by Egan; seconded by Rateike. Motion carried 7 - 0.**

**h. Discuss and plan referendum next steps**

Operating in the fall. Kristin will work with Baird and come up with some forecasts for us to review and see what some really good estimates are for what we need to be asking. We will share that out before the next meeting. At least three days prior to the Board. Additional Discussion regarding future capital projects, safe and secure entrances, windows, and roof. Some emergency patching of the elementary roof was required recently with all the storms.

**i. Discussion of future Board agenda items**

A request was made to discuss our Health Education / Sex Ed. standards at a future Board meeting.

Closed Session Time Entered: 6:36 pm

Closed Session Time Ended: 7:14 pm

### **Adjournment**

**Motion to adjourn was made by Frigo; and seconded by Egan. Carried on a voice vote 7 - 0. Meeting adjourned at 7:15 p.m.**

Respectfully submitted,



Clerk



President

