

## MARSHALL PUBLIC SCHOOLS

**Board of Education  
Regular Meeting  
Minutes  
Board Room  
June 21, 2023**

The meeting was called to order by Debbie Frigo at 6:00 p.m. as duly posted under State Statutes §19.84(1)(2)(c).

### **Roll Call of the Board**

Board of Education Present: Allison Fuelling, Eric Armstrong, Staci Abrahamson, Debbie Frigo, Justin Rodriguez and Erin Egan.

Administration Present: Randy Bartels, Dan Grady, Kathy Needles, Eugene Syvrud, and Kristin Wilkinson.

### **Approval of Agenda**

A motion to approve the agenda as presented was made by Fuelling and seconded by Armstrong. Carried 6 - 0.

### **Proof of Giving Public Notice**

A motion that public notice was provided to The Courier on June 16, 2023 was made by Fuelling and seconded by Rodriguez. Carried 6 - 0.

### **District Vision and Values**

Dr. Grady read the District's vision and values.

### **Board Spotlight**

#### i. Summer School Staff

Approximately 550 students are participating in Summer School. There are 4 bus routes running. Breakfast and Lunch are provided for all students choosing to participate for free. Mr. Syvrud explored each of the buildings today and said he observed an excellent experience happening for both students and teachers. Dr. Grady shared that Mr. Peters had noticed during planning that we had popular courses that students wanted but were full right away. He was proactive and reached out to other staff to be able to offer additional sessions of those extra popular classes to more students. Mrs. Bertone, our Director of Special Education, shared that she was excited to see so many students with IEPs actively participating and having full access to Marshall's Summer School program. The second session begins on Wednesday, July 5, 2023.

### **Public Comment**

#### i. None

### **Consent Agenda**

- A. Approval of monthly financial reports: **pulled out of Consent Agenda / added to end**
- B. Approval of minutes: June 7, 2023
- C. Disposal of Equipment
- D. Approve Resignations / Retirements
- E. Offer Contracts / Letters of Employment

- i. Ryan Winarski - MS Teacher
- ii. Tiffany Klemp - LTE District Speech / Language
- iii. Jaime Behselich - LTE District Occupational Therapist
- iv. Anna Gurgos - Elem Special Education Teacher
- v. Samantha Sandars - 2nd Grade Teacher
- vi. Samuel Hernandez - HS Social Studies / English Teacher
- vii. Gretchen Smerda - ELC Cross Categorical / Special Education Teacher

Motion made by Armstrong, and seconded by Rodriguez to approve consent agenda. Carried 6 - 0.

## **Reports**

### **A. Legislative and Advocacy**

- i. Proposed Budget, Literacy, and DOJ Updates

Items were sent to Board Members about Speak Up, Speak Out and the desire for continued funding. Dr. Grady reached out to our local representatives about various issues, like school funding. Additional Board Members and Staff have also sent communication to officials in Madison.

### **B. Student Representative Reports**

- i. Student Updates - None for this meeting.

### **C. District Leadership**

- i. Family / Community Services, English Language Staffing & District Translation Updates

In the time leading up the last meeting a few families expressed interest in public comment. Yesterday (June 20, 2023), Dr. Grady and Mrs. Miller met with a member of the Hispanic Community to discuss some of the concerns and needs that they wanted to address, as well as explaining the process of public comment for Board of Education Meetings. Dr. Grady shared that one of our bi-lingual staff members who families communicated with, was adjusted to a nine month employee. This employee has chosen to look for employment somewhere else. As a district we have 11 bi-lingual staff members. We have established staff to assist with translation and event support, and are working with Admin and bi-lingual staff to identify how we can best meet the needs of those families at the building and district level. One suggestion that is being reviewed is to possibly have designated office hours where a Spanish speaking staff member would be available for families to call in for assistance.

- ii. Get to Know the Principals and Directors

Why are we doing this? - The Board and community can benefit from getting to know our administrators more. Mrs. Needles and Mr. Syvrud shared a presentation telling us a little about themselves, their educational background, what a typical day looks like, their biggest challenges, and proudest moments. They also shared the roles and responsibilities that go along with their position.

- iii. District Nurse Report

Included in the Board packet was a detailed presentation from our District nurse, Anna Rossiter. She was new to us for the 2022-2023 school year and looks forward to returning for the 2023-2024 school year. Anna brought in staff wellness activities and excellent communication with each of our buildings and families.

- iv. Staffing Updates

Principals and directors are doing an amazing job, along with their interview committees, filling any open positions. Marshall Public Schools is an exciting place to come work at. The June 15th contract signing date has passed. Only four positions currently open in the District and strong candidates have applied and interviews are scheduled.

**D. Superintendent Report**

**i. MEA Negotiations Update**

This will be an important item to be kept updated on monthly. The District has reached out and expressed our desire to meet and get negotiations underway as soon as possible. Kim Noyce, the MEA rep, has responded that they are not interested in scheduling a meeting yet. We will continue to let the MEA know that we are ready to meet. A board member wondered if it was possible that they didn't want to meet because the state budget has not been approved yet? Dr. Grady is monitoring / watching what other districts are doing.

**New Business**

**a. Discuss and potential action to approve the spring Achievement Gap Reduction (AGR) Report**

Dr. Bartels presented. A handout was provided to the Board members. AGR / FKA / SAGE resources are based on economically disadvantaged (Free and Reduced Hot Lunch: FRAM) . We are asked annually to present a plan. AGR gives options to provide one on one tutoring, coaching, and provides small class sizes. Focus has been on one on one tutoring and instructional coaching / support. Charts of data provided in handouts. Great growth shown across the board in Marshall students, especially 2nd grade.

Motion to approve the spring Achievement Gap Reduction (AGR) Report, made by: Frigo; seconded by Fuelling. Motion carried 6 - 0.

**b. Discuss and potential action to approve the 2023-2024 School Resource Officer Agreement**

Mr. Herrick and Mr. Kleinheinz met with two SRO candidates. Once approved at the District and Village level we will be bringing on a new SRO for the 2023-2024 school year.

Motion to approve the 2023-2024 School Resource Officer Agreement, made by: Fuelling; seconded by Rodriguez. Motion carried 6 - 0.

**c. Discuss policy #470: Student Fees, Fines, and Changes**

**d. Discuss and potential approval of 2023-2024 Student Fee Schedule**

The Board had a discussion regarding ensuring that families / guardians who might be struggling financially have full access to seeing their students participate in athletic & other extra curricular events. This would have to be something carefully evaluated and asked for by the family, due to respecting the restrictions of federal privacy guidelines that accompany the Free and Reduced Meal Program. This gives the Board something to consider during planning for next year.

Motion to approve the 2023-2024 Student Fee Schedule, made by Frigo, seconded by Fuelling. Motion carried 6 - 0.

**e. Discuss and potential action to approve the Neola agreement**

Board members reviewed what the Neola company will offer the District with their services in helping to bring all of our District legal policies and procedures up to date with their program and services. It was agreed that this was a vital need, especially to ensure that the District was legally up to date with all of our policies, etc, and providing the best guidance for our community stakeholders. Financial arrangements and costs were reviewed and discussed.

Motion to approve the Neola agreement, made by Frigo, seconded by Rodriguez. Motion carried 6 - 0.

**f. Discuss 2022-2023 Student Multi-Level Systems of Support (MLSS)**

Amy Truder and Dr. Bartels presented Marshall's data. This shared Student Intervention, Model Coaching, Comprehensive Literacy Modeling and its ten features. MLSS has expanded, serving more students District wide. They shared how we are working and accomplishing the goal of closing the opportunity gap at Marshall Public Schools. Year three will still continue to develop data culture and teacher expertise on how to continue to use assessments and observations to benefit our students. A primary literacy goal is to increase literacy achievement by the end of the third grade to reduce the number of students identified with a learning disability.

-63% of our ELC students made 1.5 years or more worth of growth.

-61% of students at Elementary School made 1.5 Years or more of growth

-Middle School Literacy Lexile score on average increased by 200 lexiles from fall to spring

-High School Literacy Lexile Score on average increased by 207 lexiles from fall to spring

**g. Discuss Building and Ground Update**

Approximately five people participated in a meeting at 5:15 pm today. They have created a timeline for the potential of an April, 2024 capital improvement referendum. Focus improvement items discussed were: roofs, elementary windows, secure entries in all buildings, etc. This committee will be putting together a letter inviting the community to be part of a larger forum to help advise the District as we move forward in this process. We will work to communicate at this time what projects have been completed, what is in progress and what needs to be accomplished.

**h. Discuss Family Perception Survey Feedback**

Survey visual charts and averages were sent to Board members in their packets. A handout of feedback comments was also given to each Board member. Mrs. Miller aligned each of these comments with the District Strategic Plan Pillars. The Board discussed areas of celebration and areas where there is room for improvement. Dr. Grady thanked our families that participated for taking the time to complete the survey.

**i. Pulled out from Consent Agenda: Financial Report - May, 2023**

Kristin Wilkinson, our District Business Manager shared with the Board the new format that she would be using to present monthly financial reports. Each month Board members will be able to view in their financial packet the full overview, but she will choose a small area to focus on monthly so that the Board and the community has the opportunity to understand what we as a District do to stay on track financially. She has been working with a mentor and is really enjoying each step of the tasks and their development. A Board member asked where we are with our ESSER funds. Kristin explained that we are on track with our ESSER funds and will be looking ahead at the plans for the remaining ESSER funds available for next year. Some grants and ESSER funds for this fiscal year are still pending, but should be wrapped up soon. Our District was one of the districts randomly selected for an ESSER Fund audit; we have been participating in that process too.

Motion to approve the May, 2023 Financial Report, made by Frigo, seconded by Abrahamson. Motion carried 6 - 0.

**j. Discussion of future board agenda items**

Bus routes and Cut off for families to register for transportation, August 3rd Registration and Board participation

**Adjournment**

Motion to adjourn was made by Frigo and seconded by Fuelling. Carried on a voice vote 6 - 0.  
Meeting adjourned at 8:35 p.m.

Respectfully submitted,



Clerk



President