

## MARSHALL PUBLIC SCHOOLS

**Board of Education  
Regular Meeting  
Minutes  
Board Room  
April 19, 2023**

The meeting was called to order by Debbie Frigo at 6:00 p.m. as duly posted under State Statutes §19.84(1)(2)(c).

### **Roll Call of the Board**

Board of Education Present: Allison Fuelling, Eric Armstrong, Staci Abrahamson, Debbie Frigo, Mike Rateike, and Justin Rodriguez.

Administration Present: Randy Bartels, Dan Grady, Kathy Needles (online), Eugene Syvrud (online/6:25pm), and Kristin Wilkinson.

### **Approval of Agenda**

A motion to approve the agenda as presented was made by Rateike, and seconded by Fuelling. Carried 6 - 0.

### **Proof of Giving Public Notice**

A motion that public notice was provided to The Courier on April 14, 2023 / updated agenda April 18, 2023, was made by Fuelling and seconded by Abrahamson. Carried 6 - 0.

### **Consent Agenda**

- A. Approval of monthly financial reports: Tabled until May, 2023
- B. Approval of minutes: April 5, 2023
- C. Approve Resignations/Retirements:
  - i. Erin Krause - Retirement - HS EL Teacher
- D. Offer Contracts / Letters of Employment
  - i. Maxwell Clark - MS / ELC School Psychologist
  - ii. Savanna Heindl - Third Grade Teacher
  - iii. Celia Parsons - ELC / ELEM Art Teacher
  - iiii. Gracie Hillier - Fourth Grade Teacher

Motion made by Rateike and seconded by Armstrong to approve consent agenda. Carried 5 - 0 (Fuelling Abstained).

### **Board Spotlight**

Mrs. Judy Filter from the School Nutrition Team gave a highlight of our school nutrition program.

- Meal Count September 1, 2022 - April 19, 2023 = 27,363 breakfasts / 59,894 lunches served.
- New items have been introduced both at breakfast and at lunch, with a focus on whole grains and vegetables.
- Judy and Dr. Grady successfully completed a Summer Food Program Grant that has been approved through the DPI. This will allow the students of our District to have FREE breakfast and lunch during Summer School for five years.
- National School Lunch Hero Day - Staff will be wearing their new shirts.

## Reports

### **A. Legislative and Advocacy**

#### **i. Updates**

A Board Member requested that CESA 2 messages be forwarded when possible so that links included in documents / emails can be “hot” for their reference. Thank you letters for State Legislators will be signed tonight and mailed.

### **B. Student Representative Report**

#### **i. Student Updates**

Track & Field, Softball, and Baseball updates given / Choirs and Band preparing for May concerts as well as State Solo & Ensemble / Spring play wrapped up, FFA had successful competitions, will have a banquet on May 7th, and annual plant sale May 10-12th / HOSA competed at State / Social Justice Club to have fundraiser / Science Olympiads did well at State / Student Council Service Day May 19 (looking for more area projects to help people) / Football Team representatives visiting Lambeau Field for tour and helmet gift.

### **C. District Leadership**

#### **i. Staff Observations**

The Admin and District Office leaders are doing the third round of staff observations. Dr. Grady and Dr. Bartels gave an update. With so much invested into District Professional Development they are now looking for evidence and application from our professional learning and checking on the health of the system. The first two rounds were announced observations, these are not. Staff know that they are coming sometime in a six week period. They are soon looking at student data from the year. Teachers have the greatest impact, so it should filter down to student achievement on a day to day basis. Admin and the District Office leaders are excited to be part of this opportunity to gather fantastic information, talk to students, etc. It is encouraging to see what is happening in our classrooms.

A Board Member suggested that they work to ensure that student feedback represents all demographics to avoid any biases.

### **D. Superintendent Report**

#### **i. Town Hall / Meet & Confer**

Dr. Grady gave some background on the history of Town Hall and Meet and Confer meetings and their name. 9 Certified Staff and 14 Hourly Staff & Admin were in attendance. No wages for Certified Staff was discussed as a courtesy due to the waiting for vote for possible certification. Notes regarding the meeting were shared out to Board Members.

Board Members discussed the benefit of having our Strategic Plan available for them to refer to during board meetings. Mrs. Miller will arrange to have copies made and at the table for future meetings.

## New Business

### **a. Discussion and potential action to approve the 2023-Employee Handbook.**

Motion to approve the 2023-2024 Employee Handbook, made by Fuelling, seconded by Rateike. Motion carried 6 - 0.

### **b. Discuss the employee health insurance plan transition to Group Health Cooperative (GHC) on July 1, 2023.**

Reps from GHC attending both district insurance informational meetings. DO collecting FAQ's to share out with staff. Board wondered if there were any negative ripples since the first meeting. Admin shared that feedback has been very positive.

**c. Discussion and potential approval of the 2023-2024 CESA 2 Service Agreement.**

Motion to approve the 2023-2024 CESA 2 Service Agreement, made by Rateike, seconded by Fuelling.  
Motion carried 6 - 0.

**d. Discussion and potential approval of 2023-2024 CESA 5 Service Agreement**

Motion to approve the 2023-2024 CESA 5 Service Agreement, made by Fuelling, seconded by Rodriguez. Motion carried 6 - 0.

**e. Discussion and potential approval of 2023-2024 CESA 2 Driver Education Program Agreement.**

Families pay CESA 2 directly for Drivers Education.

Motion to approve the 2023-2024 CESA 2 Driver Education Program Agreement, made by Fuelling, seconded by Rodriguez. Motion carried 6 - 0.

**f. Review Policy #100 Series.**

Policy handouts were distributed to the Board Members. Policy #141 Review date of when officers are elected. President first, then remaining officers. Policies 150, 174, 185 - All reviewed as a new board year is set to begin. Policy 185 will be reviewed and designed to match up with our Strategic Plan for the future. The Board would also like to see a return of short financial summaries, maybe on a quarterly basis for 10-15 minutes. Curriculum is strong, building and grounds needed, personnel can go with the surveys. Placeholder on the agenda, follow the strategic plan. Stay with the Committee of the Whole Agenda. Adjust policy 141 at the first meeting in May, 2023.

**g. Discuss Annual Board of Education Evaluation**

WASB free board evaluation is available. We need at least five board members to participate in order for our results to be tabulated. Must be completed prior to June 30, 2023. It was decided that the Board will all complete together at the end of an early June Board meeting.

**h. Review Policy #165: Board Member Code of Conduct**

Board Code of Conduct annual review. Dr. Grady introduced a few of these things and asked the Board to really take time to review this policy and keep students first when reviewing.

**i. Review Policy #872: Public Complaints**

Following proper protocol.

**j. Review Policy #527: Employee Grievances**

A reminder to follow grievance steps and proper protocol, also in the handbook.

**k. Activity: Discuss potential District conversations**

Everyone in attendance participated in an activity to see how we would answer community Board Member questions.

**l. Discussion of future board agenda items**

SRO and cooperation with the Village, Updates and timeline for Neola, Hearing presentation on advanced learning / learners in the future (Dr. Bartels will follow up with Mrs. Needles).

**Motion to enter into Closed Session made by Frigo, seconded by Rateike.**

Closed Session began at 8:10 pm

Reconvene into Open Session at 8:27 pm

**Adjournment**

Motion to adjourn was made by Frigo and seconded by Abrahamson. Carried on a voice vote 6 - 0.  
Meeting adjourned at 8:30 p.m.

Respectfully submitted,



Clerk



President