

MARSHALL PUBLIC SCHOOLS
Board of Education
Special Meeting
Minutes
Board Room
February 05, 2025

The meeting was called to order by Debbie Frigo at 5:15 p.m. as duly posted under State Statutes §19.84(1)(2)(c).

Roll Call of the Board

Board of Education Present: Staci Abrahamson, Mike Rateike, Debbie Frigo, Allison Fuelling, Eric Armstrong, and Erin Egan.

Administration Present: Randy Bartels, Dan Grady, Paul Herrick, Kathy Needles, Rich Peters, Jess Sinor-Vanne, and Eugene Syvrud.

Non-Admin: Interim Business Manager - Jessie Backes

Approval of Agenda

A motion to approve the agenda as presented was made by Fuelling, and seconded by Egan. Carried 6 - 0.

Proof of Giving Public Notice

A motion that all public notices were duly posted and was provided to The Courier on January 31, 2025 was made by Rateike, and seconded by Abrahamson. Carried 6 - 0.

Consent Agenda

- A. Approval of October Financial Reports - Tabled
- B. Approve Resignations/Retirements:
 - i. Erin Young - JV Baseball Coach (filled in for one year based on need)
- C. Disposal of Equipment
 - i. None
- D. Offer Contracts / Letters of Employment
 - i. Jordan Gomez - Head Baseball Coach
 - ii. Tena Roberts - Food Service Nutrition Head Cook - ELC
 - iii. Angie Hanson - HR/Benefits Specialist

Motion made by Armstrong and seconded by Rateike to approve consent agenda. Carried 6 - 0.

Reports

- A. **Education Quality & Culture**
 - i. District Safety Team updates

Paul Herrick presented, along with representatives from both district teams (Sue Myers and Nathen Meyer) updates on the development and progress of each of our Safety Committees: Standard Response Protocol and Reunification. Admin and additional staff received training in the Iloveguys.org. program. September 2024 identified two safety teams. Working through monthly drills for hold, secure lockdown and some evacuation. Currently also working on making plans for the Standard Reunification Method (SRM).

- ii. 2023-2024 School Report Cards

Board provided information in the packet. Administrative teams digging into data to continue growing programs. Dr. Bartels reviewed high level details for each building report card and overall district report

card. Marshall continues to grow in report scores. One of only two area Districts to show growth four years in a row.

iii. Immigration Resolution/Update

Marshall Public Schools policy 445AR: Procedures for Student Interviews by Non-School Personnel. Policies available on website. Legal advised that no resolutions were needed at this time.

iv. Artificial Intelligence (AI) updates

Dr. Grady and Shane Millin discussed plans for getting ready for training around AI. Corrie and Shane attending conferences/ learning sessions about AI. Goal is to start drafting guiding documents.

B. Personnel Excellence

i. January Staff Roundtable Discussion updates

The Board was provided notes from the Roundtable Discussion in the Board packet. The next meeting is March 17, 2025 at 3:45. All Staff are invited and encouraged to attend.

ii. Staff Shout-Outs

Kathy Needles - Shout-Out to Nick in the kitchen. Makes great food, kids enjoy food. Also Mary Stroup, her new Admin Asst., is a very happy and positive person. Kathy is very thankful to have her as part of the team.

Rich Peters - Had to leave early for another commitment.

Paul Herrick - Shout-Out to Maribel Castillo, the MS ML Para and Health Aide. Her connection to kids has been just awesome.

Dr. Grady - Shout-Out to our District substitute teachers. Thank you for coming in and sharing your time with our kids.

Eugene Syvrud - Shout-Out to Jen Connelly, who took some of her Special Education students on a job shadow trip. A couple of them may be getting positions as a result. Matt Kleinheinz congrats on his additional Admin certification, Danielle Bendt and Nick Bond for reaching out to see if we could increase their advanced credit offerings. Also a shout-out to Eric Cobb.

Dr. Bartels - Shout-Out to the instructional coaches, reading specialists, and the team that has been doing all the Act 20 student scholar assessments.

Jess Sinor-Vanne - Shout-Out to the reading team, Amy Trueder and all for her welcome to the District.

Jessie Backes - Shout-Out to everyone, especially Lisa Skalizky, who stepped up in her absence with her family medical emergency. Also thanks to her mentor Tim Stellmacher, he has continued to be wonderful.

C. Family Partnerships & Communication

No Report for this meeting.

D. Business and Financial Performance

i. October Financial Report updates

Tabled - Jessie Backes explained the delay to the Board and assured them that more monthly financials will be coming in the near future.

ii. Staffing Updates

Dr. Grady shared that the District is always looking for substitutes in many areas, including; food service, paraprofessionals, classroom teachers, and custodial. The New HR/Benefits Specialist starts next Monday. A Board member made a suggestion that if necessary the District could reach out to CESA to offer a partnership in hosting courses for those interested in becoming substitute teachers and gaining licensure with DPI.

iii. January student count

Our January student count increased 15 students from September, 2024. Our September, 2024 student count had also increased. The District continues to see enrollment growth.

New Business

a. Discuss Capital Referendum communication

The Board was provided in their packet documents around proper ethics and acceptable referendum speaking and communication.

b. Discussion of future board agenda items

WASB State Convention wrap-up and recap. Michele has created and shared a document with the Board in the shared drive. Please fill out with your reflections.

Debbie shared with the Board the message that was shared about the Board Development tool for Board Self and Superintendent evaluation framework. She will share links for the Board to review before an upcoming meeting.

Watch for legislative updates with public hearings this week.

Adjournment

**Motion to adjourn was made by Frigo; and seconded by Fuelling. Carried on a voice vote 6 - 0.
Meeting adjourned at 7:11 p.m.**

Respectfully submitted,


Clerk


President