

## MARSHALL PUBLIC SCHOOLS

Board of Education  
Regular Meeting  
Minutes  
Board Room  
January 22, 2024

The meeting was called to order by Debbie Frigo at 6:00 p.m. as duly posted under State Statutes §19.84(1)(2)(c).

### Roll Call of the Board

Board of Education Present: Erin Egan, Eric Armstrong, Staci Abrahamson, Debbie Frigo, Mike Rateike (6:35 - 6:40 pm), and Allison Fuelling (6:35 - 6:40 pm).

Administration Present: Dan Grady and Kristin Wilkinson.

### Approval of Agenda

A motion to approve the agenda as presented was made by Egan, and seconded by Armstrong. Carried 4 - 0.

### Proof of Giving Public Notice

A motion that all public notices were duly posted and was provided to The Courier on January 15, 2024 was made by Abrahamson, and seconded by Frigo. Carried 4 - 0.

### District Vision and Values

Read by student representatives

### Public Comment

Andrea Andrews: Currently serving as VP of Marshall Scholarship Foundation, Village Board as trustee, Chairperson on Sustain Dane, helps facilitate clean up of the Maunasha River Alliance, volunteers with Second Harvest, and more. She is running for Dane County Board, District 20. Wanted to come and let us know that it is really important to her to advocate and partner with local school districts and school boards. It is important to have cooperation and representation with the local government and advocate and support students.

No other public comments

### Consent Agenda

- A. Approval of monthly financial report
- B. Approval of minutes: January 3, 2024
- C. Approve Resignations/Retirements:
  - i. Lucas Hensler - Defensive Coordinator - MHS Football Team
- D. Offer Contracts / Letters of Employment
  - i. Samantha Dickman - Special Education Paraprofessional (ELC/ELEM/HS)
  - ii. Laura Dominguez - Bilingual Paraprofessional - Elementary School (Rehire)

Motion made by Egan and seconded by Armstrong to approve consent agenda. Carried 4 - 0.

### Reports

- A. Legislative and Advocacy

- i. November WASB Legislative Conference
- ii. School Administrator Alliance Updates

On November 4th Staci Abrahamson attended the Fall WASB Legislative Conference. Topics discussed were the overall population decline which negatively impacts public schools nation and state wide. Reading trends will also be shared as an upcoming webinar through WASB. State Legislative Update was included in the Board packet - Dr. Grady asked if any questions, none at this time.

### **B. Student Representative Report**

Students shared basketball season updates, wrestling updates, choirs and band prepping for Solo and Ensemble later in Feb. at Wisconsin Heights. Pep band doing games for basketball and wrestling. Musical prep is going well and working hard, hope to see all there. Feb 17th Fire and Ice Snowball dance by Student Council. The Student Council is also doing a Valentine's Day blood drive. Cardinal Crew is doing an apparel store and cards of accomplishments. FFA did a Bags and Bingo event. FFA going to Leadership and Development events, HS Quiz Bowl team too. DECA had Jan 6th competitions, 3 going on to state. HOSA has events upcoming too and has 25 students signed up to tour Prairie Ridge Health. NHS hosting a winter clothing drive until the end of Jan., boxes in schools and local businesses for donation.

### **C. District Leadership**

- i. School Resource Officer Updates

Officer Kelly Towne came to speak and share how things have gone now that she has had a few months to settle into her position as SRO here at Marshall. Her typical day starts at the HS where she touches base with staff, greets and talks to the students as much as possible, and gets to each of the school buildings every day. It doesn't always happen if something comes up at a certain building, but that is her goal. Making connections with students, especially ensuring to them that police are not something to be afraid of.

She has had 41 calls of service from October thru December, 2023. These vary from truancy, wellness checks, disorderly conduct, and vaping. 9 citations were issued in that time frame. She has attended the Dane County School Safety Consortium presented by the FBI. Also additional training and conversation with the Deforest SRO on standard response protocol. She will be attending additional SRO training the second weekend in February in Appleton.

She has 20 years of service as a patrol officer in Columbus, and is having a lot of fun here in Marshall. We have a lot of good students and staff in Marshall. This is her dream job. She has been sharing a lot of our ideas with her children's district. Has some fun ideas to involve the students, families and community that she is working on too.

- ii. December Financial Report Updates

December financial's were in the Board packet for members to review. Kristin Wilkinson presented December financials. ESSER III revenue to be recorded in January of 2024.

### **D. Superintendent Reports**

- i. January Town Hall / Meet & Confer Updates

Due to the snow storm/snow day this meeting had to be rescheduled for Monday, January 29th at 3:45 pm.

- ii. Staff Compensation Updates

The first of three Compensation Framework Meetings was held this afternoon. Today was the meeting with the Certified Staff. There were a total of 18 people present. 1/23 will be for Hourly Staff and 1/24

will be for Admin and Salaried Support Staff.

New Business

- a. Discussion and potential action to approve and adopt Revenue Limit Resolution: Resolution Authorizing the School District Budget to Exceed Revenue Limit for Capital Referendum purposes

**INITIAL RESOLUTION AUTHORIZING  
GENERAL OBLIGATION BONDS IN AN  
AMOUNT NOT TO EXCEED \$5,000,000**

**BE IT RESOLVED** by the School Board of the Joint School District Number 2, Village of Marshall, Towns of Cottage Grove, Deerfield, Medina, Sun Prairie and York, Dane County, Wisconsin that there shall be issued pursuant to Chapter 67 of the Wisconsin Statutes, general obligation bonds in an amount not to exceed \$5,000,000 for the public purpose of paying the cost of a school facility improvement project consisting of: district-wide safe and secure school entrance improvements and Americans with Disabilities Act (ADA) accessibility updates; capital maintenance improvements, including roof and window replacements at Marshall Elementary School; a bathroom/concessions building at District athletic facilities; and acquisition of furnishings, fixtures and equipment.

**Adopted and recorded January 22, 2024.**

**Motion to approve and adopt Revenue Limit Resolution Authorizing the School District Budget to Exceed Revenue Limit (\$5 million) for Capital Referendum purposes made by: Frigo; seconded by Rateike.**

**Motion carried: 6 - 0.**

- b. Discuss and potential action to approve and to adopt Referendum Resolution: Resolution Providing for a Referendum Election on the Question of the Approval of a Resolution Authorizing the School District Budget to Exceed Revenue limit for Capital Improvements

**NOTE: See Referendum Resolution attached to the minutes.**

**Motion to approve and adopt Referendum Resolution: Resolution Providing for a Referendum Election on the Question of the Approval of a Resolution Authorizing the School District Budget to Exceed Revenue limit for Capital Improvements made by: Rateike; seconded by Egan.**

**Motion carried: 6 - 0.**

- c. Discuss Capital Referendum next steps

There will be a shared Google Document to help District Office Staff and the Board stay informed. Dr. Grady is working on an F & Q and Michele is already working on the first mailing to be sent out to the community stakeholders. Debbie brought up that in previous years we have had Marshall Community for Kids group? Still active? Could we contact Jocelyn B. about a letter to the editor about safe and secure entrances with her job experience? Communication and education is going to need to be the focus. Ideas: Attend local township meetings, Dinner with Dan, Koffee with Kristin, Social Media, etc...

- d. Discuss staff unused Personal Day

As the Board has considered and voted the last two years, we have proposed allowing any remaining

unused personal days be either paid out or saved for retirement. This shows that we value their dedication and wellness. Pay out would be \$100 FTE day, prorated from there. This will be a future agenda item for voting.

**e. Discuss and potential action to approve 2024-2025 District Calendar**

Dr. Grady requested that as a courtesy to staff, due to the weather related rescheduling of the Town Hall / Meet & Confer meeting we hold off on this approval until after that meeting. This will be added to the February 7th agenda

**f. Discuss reflections from the 2024 WASB Convention (January 16 - 19, 2024)**

A summary with reflections will be emailed out to Board members that you are welcome to add to.

**g. Discussion of future board agenda items**

Eric shared the the US Department of AG will have some grant programs for locally sourced farm to table programs. This may be timely as we are due to go to RFP for our food service program. Eric will gather additional information and share what he finds. The start date is Feb. 1.

**Adjournment**

Motion to adjourn was made by Frigo and seconded by Egan Carried on a voice vote 4 - 0.  
Meeting adjourned at 7:01 p.m.

Respectfully submitted,



Clerk



President

RESOLUTION PROVIDING FOR A REFERENDUM  
ELECTION ON THE QUESTION OF THE APPROVAL OF AN  
INITIAL RESOLUTION AUTHORIZING THE ISSUANCE OF  
GENERAL OBLIGATION BONDS IN AN AMOUNT  
NOT TO EXCEED \$5,000,000

WHEREAS, the School Board of the Joint School District Number 2, Village of Marshall, Towns of Cottage Grove, Deerfield, Medina, Sun Prairie and York, Dane County, Wisconsin (the "District"), has heretofore duly adopted a resolution entitled: "Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$5,000,000" (the "Initial Resolution"); and

WHEREAS, the School Board deems it to be desirable and in the best interest of the District to direct the District Clerk to submit the Initial Resolution to the electors for approval or rejection at the regularly scheduled election to be held on April 2, 2024.

NOW, THEREFORE, BE IT RESOLVED by the School Board of the District as follows:

Section 1. Referendum Election Date. The District Clerk is hereby directed to call a referendum election to be held in the District at the regularly scheduled election to be held on April 2, 2024 for the purpose of submitting to the qualified electors of the District the proposition of whether the Initial Resolution shall be approved.

Section 2. Notice to Electors. The District Clerk is directed to give notice by:

- (a) causing a Notice to Electors in substantially the form attached hereto as Exhibit A to be published in The Courier within ten days after the date hereof.
- (b) causing a Notice of Election in substantially the form attached hereto as Exhibit B to be published in The Courier in the issue published immediately prior to the fourth Tuesday before the referendum election.
- (c) causing a Notice of Referendum (which includes the facsimile of the sample ballot) in substantially the form attached hereto as Exhibit C to be published in The Courier in the issue published immediately preceding the referendum election. This Notice shall also be posted in each polling place on election day.

If any of the municipalities within the District use an electronic voting system employing a ballot label and ballot card, the Notice of Referendum set forth in Exhibit C shall also include a true, actual-size copy of the ballot label and ballot card in the form in which they will appear on election day.

Section 3. Polling Places and Hours. The District electors must vote at the referendum election at the times and polling places at which they cast their ballots in regularly scheduled elections.

Section 4. Referendum Election Officials. The election officials appointed in each of the municipalities within the District shall conduct the election.

Section 5. Official Referendum Ballot Form. The ballot to be used at the referendum election shall be prepared in accordance with the provisions of Sections 5.64(2) and 7.08(1)(a), Wisconsin Statutes. The ballot shall be substantially in the form attached hereto as Exhibit D.

The District Clerk shall cause to be printed sufficient ballots for use at said referendum election, both as actual ballots in those polling places which do not use voting machines and as absentee ballots where voting machines are used and as specimen ballots (the latter to be of a different and easily identifiable color from the actual ballot). The form of the ballot shall be filed with the official responsible for providing the ballots for the election, and the District Clerk shall file a copy of the ballot with the clerk of each county having territory within the District, as soon as possible after the date hereof but in no event later than 70 days prior to the election, as provided in Section 8.37, Wisconsin Statutes. If the District prepares the ballots, they should be delivered to the municipal clerks running the election at least 25 days prior to the election, to allow the municipal clerks to comply with their obligation to provide absentee ballots under Section 7.15, Wisconsin Statutes.

The municipal clerks of the municipalities within the District shall receive applications for absentee ballots and initial the same when issued to qualified absentee voters.

Section 6. Canvass. The returns of the referendum election shall be canvassed by the Board of Canvassers of each municipality within the District. Each Board of Canvassers shall certify the returns of the referendum election to the District Clerk. The District Clerk and two other reputable citizens appointed by the District Clerk prior to the date of the referendum election shall act as the District's Board of Canvassers for this referendum election. This Board of Canvassers shall meet in open session no later than 9:00 a.m. on the Tuesday after the election to determine the result of the referendum election. The canvass shall be open to the public and the District Clerk is directed to give due notice of said meeting.

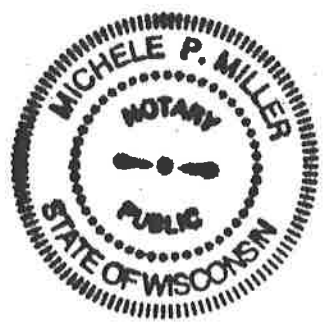
Section 7. DPI Notice. Pursuant to the provisions of Section 120.115(1), Wisconsin Statutes, the District Clerk shall notify the Department of Public Instruction of the date of the referendum election and shall provide the Department with copies of the Initial Resolution within 10 days after the adoption of the Initial Resolution and shall further notify the Department of the results of the referendum within 10 days following the election using the method prescribed by the Department.

Adopted and recorded January 22, 2024.

*Debra Frigo*  
Debra Frigo  
District President

ATTEST:

*Staci Abrahamson*  
Staci Abrahamson  
District Clerk



(SEAL)

State of:	Wisconsin
County of:	Dane
Subscribed and sworn to (or affirmed) before me this	
22	day of Jan in the year 2024
<i>Michele P. Miller</i>	
Signature of Notary Public	
My Commission Expires	3-19-2027

