

MARSHALL PUBLIC SCHOOLS

**Board of Education
Special Meeting
Minutes
Board Room
May 03, 2023**

The meeting was called to order by Debbie Frigo at 5:15 p.m. as duly posted under State Statutes §19.84(1)(2)(c).

Roll Call of the Board

Board of Education Present: Allison Fuelling, Eric Armstrong (online 5:50 pm / in and out due to reception), Staci Abrahamson, Debbie Frigo, and Mike Rateike.

Administration Present: Randy Bartels, Andrea Bertone, Paul Herrick, Dan Grady, Kathy Needles, Rich Peters, Eugene Syvrud, and Kristin Wilkinson.

Approval of Agenda

A motion to approve the agenda as presented was made by Rateike and seconded by Fuelling. Carried 4 - 0.

Proof of Giving Public Notice

A motion that public notice was provided to The Courier on April 28, 2023 was made by Abrahamson and seconded by Rateike. Carried 4 - 0.

Recognize Student State-Level Participation

52 Marshall students were recognized for their accomplishments at the State-Level for the 2022-2023 School Year in multiple clubs, sports, and activities. The HS principal, Mr. Syvrud, gave a summary of the accomplishments and introduced each student that was present. The School Board Members presented them with certificates.

Consent Agenda

- A. Approval regarding issuance of Final Notice of Non-Renewal for identified certified staff
- B. Approval of minutes: April 19, 2023
- C. Approve Resignations / Retirements
- D. Disposal of Equipment
 - i. None
- E. Offer Contracts / Letters of Employment
 - i. Danielle Chadwick - Dance Team Coach
 - ii. Madeline Paddock - Special Education Paraprofessional

Motion made by Rateike, and seconded by Fuelling to approve consent agenda. Carried 4 - 0.

Reports

- A. **Educational Quality and Culture**
 - i. Summer School Updates

Mr. Peters gave an update on the progress and planning of Summer School 2023. The deadline for signing up for those eligible for transportation was 4/27. 225 eligible students enrolled for busing. Routes are already in planning. 440 students enrolled in Summer School. Mr. Peters gave a Shout Out to

Corrie Becker for her assistance in the prep work for Summer School.

ii. Dual Language Immersion (DLI Updates)

Carolyn Stoughton from the DLI team gave updates. She reviewed the vision and mission statements that the committee had established. Based on current registration one DLI class is planned, with 17 students to start out. This will leave a little room for any other Spanish speaking students that may arrive into the District. Melissa Torres will move from 2nd grade to 4K, and will be the DLI teacher. Half the day will be in English and half the day in Spanish. Updates have been provided as planning has progressed and curriculum mapping is in the works currently.

B. Personnel Excellence

i. Staff Perception Survey

Each building principal will be sending out a survey to staff in May.

ii. Staff Exit Survey

All departing staff will be encouraged to work with HR and complete an exit survey. Direct supervisors have also been having one-on-one communication with outgoing staff when possible.

C. Family Partnership and Communication

i. The goal is for families to receive a survey in late May too.

D. Business and Financial Performance

i. Building and Grounds Update

McKinstry has been working with Tony and been on the grounds, but doesn't have a final cost breakdown yet. This is not unexpected due to the conversations that are still ongoing. Building and Grounds are looking at a future team / committee to lead a process and discussion to make a priority list and go from there. Asphalt, solar, tech lab, property decisions, etc would all be part of this before making 2024 building referendum plans.

Global Com and Faith have been working in the buildings, and the purchase order for the HVAC / boiler project has been moving forward.

New Business

a. Discussion and potential action to approve the 2023-2024 High School Student Handbook

Mr. Syvrud discussed and reviewed the changes that were highlighted. Credits raised to 26, National Honor Society added for Jr.'s and Sr.'s. Concern and conversation over adding 25 hours of community service hours for top honors of graduating seniors. The Board likes the idea of encouraging community service, but not sure this is the place it should be added. Update to District vision / mission statement in handbook.

No action was taken at this time.

b. Discussion and potential action to approve the 2023-2024 High School Co-Curricular Handbook

Any changes were reviewed, including the potential for parents / guardians to help with transportation to activities for their students. It was recommended by a Board member that the gender be removed from basketball.

No action was taken at this time.

c. Discussion and potential action to approve the 2023-2024 Middle School Student Handbook

Mr. Herrick reviewed potential changes to the MS student handbook. Some items being updated included a new phone policy and the outline of student expectations and discipline more in line with Restorative Justice. Update to District vision / mission statement in handbook.

No action was taken at this time.

d. Discuss and potential action to approve the 2023-2024 Middle School Co-Curricular Handbook

Mr. Herrick reviewed any changes and updates. It is a challenge to find advisors for MS activities. The MS will make adjustments to eliminate the gender identification in its sports / activity area as well.

No action was taken at this time.

e. Discuss and potential action to approve the 2023-2024 Elementary School Student Handbook

Mrs. Needles highlighted and reviewed any changes. Minor changes, he / she to they, social media information added, and she will double check that the vision / mission statement matches one adopted by the District during the Strategic Plan.

No action was taken at this time.

f. Discuss and potential action to approve the 2023-2024 ELC Student Handbook

Mr. Peters highlighted and reviewed any changes. Minor changes, he / she to they, social media information added. Update of school day times, morning breakfast and playground supervision, vision / mission statement and discipline policy including more restorative justice language.

No action was taken at this time.

g. Discuss and potential action regarding issuance of 2023-2024 Certified, Salaried, and Administrative contracts

Detailed handout distributed to BOE with Staff names and employment details. HR will send contracts by May 15th. They have until June 15th to return.

Motion: I move that the board approves the issuance of:

*Certified Staff contracts for the 2023-2024 school year,

*Salaried Staff contracts for the 2023-2024 school year, and

*Administrative contracts for the 2023-2024 and 2024-2025 school years to the referenced individuals.

Moved by Rateike, Seconded by Fuelling. Motion carried 5 - 0.

h. Discuss and potential approval of fall 2023 Start College Now requests

Start College Now - Currently 12 - 13 requests - some students put down up to six college classes, they may end up with two total. Schedules and District offerings are reviewed and the school keeps them updated through several avenues. Presentations are given way ahead of any deadlines. Juniors and Seniors are given the information. Start College Now and Early College Now - both are encouraged the same way as what is best for the student. In house logistics and what students have already taken in addition to what will benefit the students the most all go into the decision making process.

Motion to approve the Fall 2023 Start College Now and Early College Now requests, made by Fuelling; seconded by Rateike. Motion carried 4 - 0.

i. Discuss the Marshall Board of Education Vacancy

The open seat was posted and Mrs. Miller handed out packets with each of the five applicants letters of interest. A discussion was held that a motion will be made to begin the interview process at 5:15 pm on May 17, 2023 and the Regular portion of the Meeting at 6:15 pm instead. Mrs. Miller will contact the candidates to schedule times.

j. Discuss WASB Region 12 Vacancy

Board Members were reminded that the handout with further information is in their packets

k. Discuss May 24 Board Governance Training

Sun Prairie is hosting a Board Governance Training session. It is free to attend. The training is during the day. The District will send out an additional reminder to the Board. They can sign up independently.

l. Move / Adjust the Start Time of the May 17, 2023 Regular Meeting of the BOE

A motion was made to begin the interview process for the Board of Education vacancy at 5:15 pm and push back the start of the Regular Meeting to 6:15 pm. Motion made by Rateike, seconded by Fuelling. Motion carried 4 - 0.

m. Discussion of future board agenda items

Staff / Teacher Appreciation Week, thank you to the Principal's for May 1st Principal's Day, planning for May 17th Organizational Meeting.

Adjournment

Motion to adjourn was made by Frigo and seconded by Abrahamson. Carried on a voice vote 6 - 0. Meeting adjourned at 7:29 p.m.

Respectfully submitted,


Clerk


President